

LITLINGTON PRE-SCHOOL

ILLNESS AND INJURY POLICY

All the staff at Litlington Preschool are Paediatric First Aiders.....

- A no smoking policy operates at Litlington Pre-School to ensure children are in a smoke free environment.
- Displayed in the Litlington Pre-School kitchen cupboard is the health notice guidelines and they are referred to as appropriate.
- Fresh drinking water is available for children and adults at all times.
- A record of children's dietary needs and allergies is on the kitchen cupboard door and displayed at snack times.
- At snack times a variety of healthy foods, seasonal fruits and vegetables and specially celebrated worldwide foods are given to the children.
- A fully stocked first aid box is kept in the kitchen area. This is checked monthly to ensure all items are in date.
- Should a child fall asleep/become ill the child will be put on our clean 'poorly blanket' and are confined to a quiet partitioned area of the hall with a staff member in charge of that child. The parent/carer will be notified as soon as possible to collect the child. The child will be monitored and looked after appropriately until the parent/carer arrives to collect the child. See the procedure for when a child falls asleep.
- Staff will wear disposable gloves in all cases involving bodily fluids and blood. A supply of disposable rubber gloves will be kept in the nappy box in the toilets. Bodily fluids spilt anywhere on the premises will be cleaned with antibacterial spray or diluted bleach.
- If a child receives an injury while at Litlington Pre-School a first aid staff member will deal with the injury and record the incident in a duplicated accident book. This records the child's name, date and time of injury, how the accident happened, what treatment was given and staff present
- If this is a serious injury/the child is very upset the parent/carer will be contacted as soon as possible and informed in a calm manner (so no alarm is caused) of the accident in case they wish to collect the child immediately.
- If the parent/carer or emergency contact can not be informed and Litlington Pre-School staff feel a doctor referral is needed this will be undertaken as appropriate.
- If there is a childhood illness or a virus at preschool a notice will be put on the Litlington Pre-School doors to inform the parents/carers.
- Children will not return to Litlington Pre-School until they have recovered and in the case of sickness and diarrhoea parents/carers are requested to keep their child off for 48 hours after the last outbreak of the sickness/diarrhoea.

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- If a notifiable disease is confirmed at Litlington Pre-School Ofsted will be informed, as well as if a case of 2 or more children having a confirmed case of food poisoning. Ofsted and RIDDOR (Reporting of Injuries, Diseases and Dangerous Occurrences Regulations) will be informed immediately should a serious accident (broken limb etc) or a death occur at a preschool session.

This policy was reviewed at the AGM on 15th September 2025

Signed on behalf of Litlington Pre-school
Yvonne Rolfe Leader

Signed on behalf of Committee.....
Samantha Harris Chair